

# PULSE

January 31, 2017 VOL. 28 NO. 1

#### **NEWS OF INTEREST TO RPMH EMPLOYEES**

### EMPLOYEE OF THE MONTH



Congratulations to Rolinda West, LVN, our January Employee of the Month! Rolinda has been a member of the RPMH family since October 2009 when she began working on the Medical/Surgical floor. A co-worker nominated Rolinda for employee of the month and stated, "She is a very hard worker and loyal employee. She is here to take care of patients and does a wonderful job." They went on to mention that Rolinda demonstrates all of our core values in her work ethics and said "I'm so glad that she is here to take care of our patients." Rolinda is a 1986 graduate of Sweetwater High School and a 1988 graduate of Cisco Junior College. She and her husband, Henry, live in Trent.

#### **SPECIAL DAYS**



## Volunteer

#### **February is American Heart Month**

February 2 – Ground Hog Day

February 3 – National Wear Red Day

February 6 – Deadline for Heart Month/Valentine Doors

February 8- Blood Drive 9:00-5:00- RHC Parking Lot

February 14 – Valentine's Day

February 20 – President's Day

February 25 – Heart Walk!

#### **Volunteer News:**

Valentine's Jewelry Sale begins February 1<sup>st</sup>. Come check out our Red Table of beautiful jewelry priced to please any and all hearts!

Can you name the Core Values of RPMH? They are Excellence, Accountability, Stewardship, Compassion and Others First.

## SPECIAL MENTIONS



Alesha Bolton Amanda Gonzales Angella Soles Anita Carrillo Arnettia Jennings Bonnie Garcia Charlene Merket Crystal Cornutt Jennie Daniel Kasey Jeffrey Kendra Crosson Kendra Morales

Dr. Sharpe

Linda Vera Loran Hendrix Marcella Williams Nellie McGinley Rene Woodard Robin Rainey

Samantha Hartshorn

Shayla Veal Sue Baucom Vicky Hanes Wendy Davis Brian Bernal

#### NEW EMPLOYEES



#### **Welcome New RPMH Employees:**

Business Office: Robert Moreno

Eaker Family Medicine: Leslie Headrick

Lab: Olivia Williams

Nursing: Chelsea Miller, Janell Walker, Lisa Zavala & Vilma Dawley

Radiology: Belindia Seale, Lisa Spencer

## PATIENT OPINION POLL



"The service was wonderful! Everyone in Dr. Marvel's office is very kind and it's always a pleasure to come to my appointments."

 $\mbox{``I}$  was treated so nicely and proper and Jennie Daniel always helps me understand everything that I ask."

"Thank you Vicky Hanes and Crystal Cornutt for helping me when I had tests."

"We want to thank each of the nurses and staff for all the wonderful care. Everyone has been so caring and good to my mom. Thank you Dr. Marvel you always shine and we are appreciative of him. Kendra Crosson and Kendra Morales were so friendly and nice and took wonderful care of me. I also had great care from Arnettia Jennings."

"Nellie McGinley in Admissions went out of her way by helping me over the phone not knowing me, only that I was receiving the Charity Care and was in need of a surgeon. She referred me over to Rene Woodard, who was able to locate a surgeon who was willing to help me even though I don't have insurance or money. Thank you both from the bottom of my heart."

#### **PROFESSOR ED**





Online Education: health.edu, growing up with us.com (newsletter staff login: 435617), txhealthsteps.com

Healthcare Provider BLS: February 10<sup>th</sup> at 1 p.m., Cardiac

Wellness Classroom

PALS: February 2<sup>nd</sup> at 10a.m. Cardiac Wellness Classroom

Remember to check bulletin boards and RPMH calendar for upcoming education!

Jewel Parker, R.N. Staff Educator Ext. 306

#### **HENRIETTA**



THE HIPAA HIPPO

## NOTICE OF PRIVACY PRACTICES – THE HEALTH CARE PROVIDER'S RESPONSIBILITIES

The Notice of Privacy Practices is a HIPAA required document that describes patient rights, the health care provider's responsibilities and how protected health information is used and disclosed. In this second discussion of the Notice of Privacy Practices, our responsibilities as health care providers will be highlighted. Our responsibilities include:

- 1. First and foremost to maintain the privacy of health information. This includes all forms of protected health information oral, written, recorded and electronic. This also includes limiting employee access to protected health information to only that information the employee needs to do his/her job and/or take care of the patient. Ask yourself before accessing patient information Do I need this information to do my job or take care of the patient? If the answer is no, DO NOT access the information.
- 2. Provide the patient with the Notice of Privacy Practices with our legal duties and privacy practices with respect to information collected and maintained about the patient.
- 3. We must abide by the terms of the Notice of Privacy Practices.
- 4. We must notify the patient if we are unable to agree to a requested restriction for example, if the patient requests that we do not disclose certain information to their health plan, the patient must first pay for the services in full.
- 5. If the patient requests that we provide protected health information to them by alternative means or at alternative locations, we must do so within reason for example, contact the patient at work rather than at home.







#### **HOSPITAL DISASTER REVIEW INFORMATION: WHAT IS MY JOB?**

When any disaster code is called or anticipated do you know what your function is to make the disaster operations and anticipated recovery a success? Our hospital has an Emergency Management Plan built upon the National Incident Management System. In order for that plan to work in the event of a disaster or event, and for our facility to recover it will require everyone of us to know our duties. You may be looking around right now saying," I don't have a duty" but each of you do.

In event of a event every person makes a piece of the puzzle and if one piece is lacking the puzzle is not complete and it allows for a hole. That hole may allow many things to happen and may allow for another event to occur internally. This simple example should help identify your importance. You are in a hallway and someone you don't recognize is in the hall introduce yourself and make them identify. Make sure they have the proper identification and if not present call security. That person may be here to take advantage of the patients, employees or facility, or they may be here do cause harm or have intentions for harm to the patients or facility. Disaster type events and there are many (active shooters, kidnapping, workplace violence, and weather related emergencies) can happen anywhere in our world today at any given time, and it might be your astuteness that prevents it from escalating.

There will be pieces of information coming that to us that will be broken down for each type of hazard that has been identified both by our hospital as well as county and regional resources. This information will contain the 5 W's for success in an incident in our facility (who, what, where, why and when). It will identify preparation steps that we should all be familiar with in the event of an impending disaster or for the unexpected event.

In the coming months the facility disaster plan will be being reviewed internally and with each review information will be forth coming to make sure that we all know what our piece in the puzzle is. Learn how you can help plug the hole that makes our facility more functional, safe and makes for an easier more organized recovery in the event of disaster.

The first education we would like to present will be present on one computer in each department and will a short video for all to watch called RUN, HIDE or FIGHT. This short video will give each of us a insight to how to survive an active shooter incident not only in our work environment but anywhere you might be should it occur. Stephanie

"Preparation through education is less costly than learning through tragedy."

Max Mayfield, Director National Hurricane Center "It wasn't raining when Noah built the ark" Howard Ruff